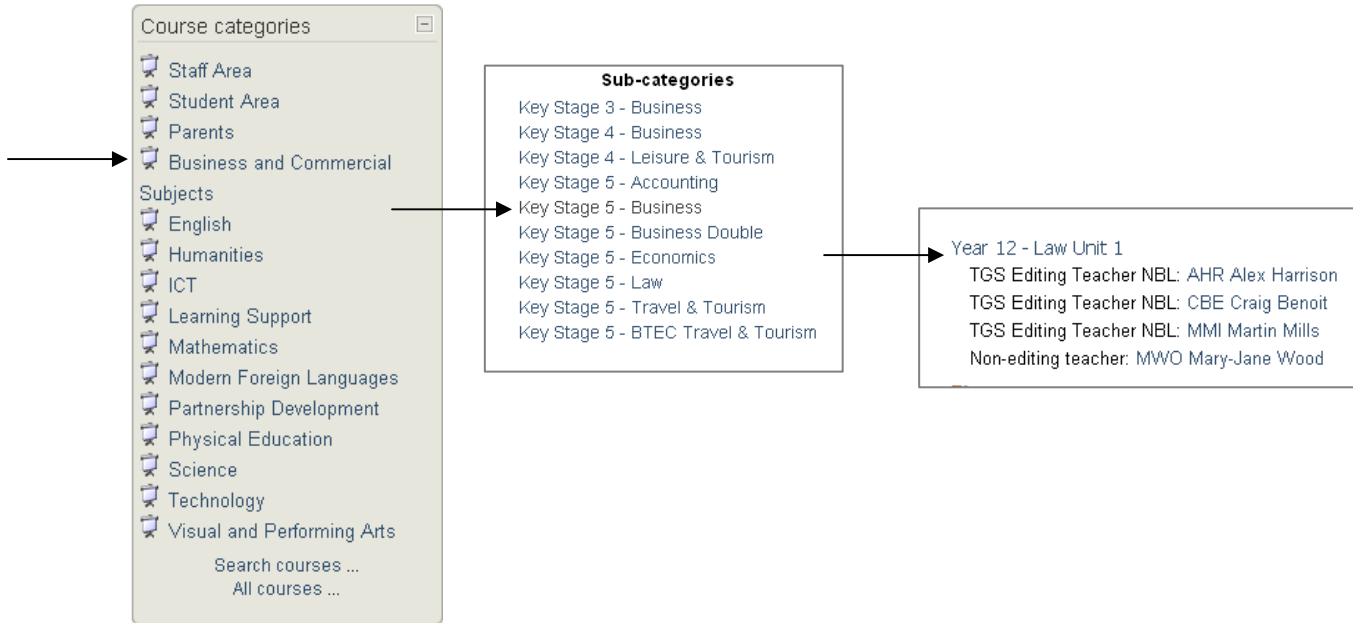


VLE HELP

How to enrol onto courses

- Log onto VLE – <http://www.tgsbec.com/> or <https://vle.tadcaster.n-yorks.sch.uk>
- Navigate to the relevant course e.g.



- You will then be asked to enter an enrolment key e.g.

The screenshot shows a dialog box with the following text: "This course requires an 'enrolment key' - a one-time password that you should have received from CBE Craig Benoit." Below this text is a label "Enrolment key:" followed by an input field. To the right of the input field is a button labeled "Enrol me in this course". Below the input field and button is a "Cancel" button.

- You must enter your group name e.g. **'12ela1'** as it appears on your **timetable unless your teacher instructs otherwise**. This will then place you into the correct group for your course.

HELP!

- All enrolment keys are lowercase.

Any problems see Steve Smith or Lorna Grewar Resources Office (M12)