



Tadcaster Grammar School

'A Culture of Excellence'

9 May 2019

Dear Parents

Replacement Bus Passes and Lost Tickets

I am writing to remind parents that students are required to carry their Bus Pass or Bus Ticket with them at all times and be able to show these to the bus driver on request. Students may be refused travel if they are not able to produce a valid pass or ticket.

If students then lose their pass at any time, they should report this to the Transport Manager at school. A replacement pass should be obtained in the following way:

- City of York – parent(s) should contact York Pullman directly (01904 622992) and pay £5 by card over the phone. A new pass should be with the driver in 24 hours.
- North Yorkshire County Council – students/parents should report the loss to the Transport Manager. A pass will be ordered and usually sent directly to school for collection – there is no charge for a replacement.
- A&A Travel – parents should contact the bus company directly on 01423 325300 – there is a charge of £10 for a new pass.
- Harrogate Coach Travel – parents should contact the bus company directly on 01423 339600 – there is no charge for a new pass.

Students using the local Tadcaster T1 service run by York Pullman for which they can buy weekly or daily tickets also need to show these to the driver on every journey. Please note that if a student loses their ticket, they will be required to purchase a new ticket in order to travel.

Thank you for your support with this issue.

Yours sincerely

Ms V Jones
Transport Manager

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