



Tadcaster Grammar School

*'A Culture of Excellence'*

## **SCHOOL TRANSPORT**

- School Transport is given high priority by the School and our Student Transport Manager maintains a high profile for all transport issues.
- Buses are **NOT** contracted by the school. North Yorkshire County Council and the City of York Council contract services for students living in the school's catchment area (and more than 3 miles away) with registered bus operators.
- Students living more than 3 miles from Tadcaster Grammar School and who are in the normal catchment area of the school are provided with a FREE Bus Pass, either from City of York Council or North Yorkshire County Council. They are allocated a designated bus on which to travel by the Local Authority. For a number of safeguarding and safety issues students are **NOT** allowed to travel on a different bus to go home with friends.
- NYCC do not provide transport for local Tadcaster students living less than 3 miles from school and in the normal catchment area – this is therefore the responsibility of the parent(s). Single, return or weekly tickets can be purchased on the local Tadcaster buses T1/T2 run by York Pullman.
- Transport is not provided by either Council for students living outside the catchment area of the school - transport is therefore the responsibility of the parent(s). There are a number of commercial bus services coming into school on which you can purchase single / return / weekly / mobile phone fares.
- Transport is not provided for any post-16 students. However, they can apply direct to the Council or Bus Operator to purchase passes. Application forms are usually posted on the school website during the Summer Term.

It is every student's responsibility to wear seatbelts where provided and behave in a manner that ensures the safety and comfort of passengers and drivers. Students who misbehave will be reported and parents contacted. The School usually deals with the matter, but the Authority is informed, who may decide to ban the student from the school bus for a period of time, or even issue a permanent ban in extreme circumstances.

**PLEASE SPEAK WITH YOUR CHILD ABOUT SENSIBLE BEHAVIOUR WHEN TRAVELLING**

*It is helpful if your son/daughter has an EMERGENCY ☎ contact number written in their School Planner, which they should always carry with them.*

The buses begin to arrive in the school Bus Park in the mornings from 8.15am and all the buses should arrive by 8.30am (school starts at 8.40am). Students are reminded to check that they have all their belongings with them as they leave their bus; PE kit, musical instruments and bags. Senior members of staff are on duty at the Bus Park checking on school uniform. A smart start to the day is essential.

- Students must **ALWAYS** carry their Bus Pass with them to show the driver every time they board the School Bus. Names are on a loading list for a particular bus and only those students can travel on that bus.
- If a Bus Pass is lost, a replacement must be ordered from the Council or Bus Operator immediately (there may be a cost for this).
- Students must **ALWAYS** have their fare ready when using a School Bus, and show their ticket / pass to the bus driver every time they board the bus. They may be required to purchase another ticket if theirs is lost.
- Occasional passes for friends are not allowed. Only students on the official loading list may travel unless it is a commercial, fare-paying bus which has space. If a student wishes to go home with a friend, they must make alternative transport arrangements.
- Students should arrive at their bus stop **at least** 5 minutes before the stated time of arrival – the buses will not wait. You should make arrangements to get students to school if they miss their bus.
- You should agree a plan with your child about what to do if the bus does not arrive. Occasionally a bus is late, due to unforeseen circumstances. The bus operator will try to get a message to School and most will post details via Twitter. Students should remain at the bus stop (a bus will come) unless they have made other arrangements with parents.
- If a bus breaks down, students **MUST STAY ON** the bus and follow the driver's instructions.
- If a bus is late into school, students will be directed to sign in with the Attendance Officer. They will not receive a late mark.
- Students must always show respect for the bus driver and other passengers; behave sensibly and stay in their seats (with seat belt on, if fitted) whilst the bus is moving.
- Students must not leave any litter on the bus.
- If a student causes damage to a bus, you will be liable for the cost of repair or replacement.
- If a student misses their bus home, they should report straight to the Main Office in order to call home and get someone to collect them from school.
- Members of staff are on duty in the Bus Park every afternoon. If there is a problem on the bus students should report it to one of them. The sooner we know about something, the sooner we can deal with it.
- Students are our 'eyes and ears' on School buses and we encourage them to report any issues to the Transport Manager, a member of the Care & Guidance team or their House Leader. There is also an electronic form available on the students' section of the VLE to report any issues and a paper version available outside the Main Office.

The school day ends at 3.15pm and members of staff are on duty each day to assist with the supervision of students as they board the first group of buses or wait in the tennis courts for the second group of buses to arrive. The first buses leave school at 3.20pm - students therefore need to go directly to the Bus Park at the end of Period 5. All buses should leave by 3.40pm.

## BUSES SERVING TADCASTER GRAMMAR SCHOOL

BUS	AREAS SERVED	AUTHORITY	PASS / FARE	CONTACT, TIMETABLE & FARE INFORMATION
T11	Copmanthorpe	City of York Council	Passes only	York Pullman, <a href="http://www.yorkpullmanbus.co.uk">www.yorkpullmanbus.co.uk</a> or 01904 622992
T13	Askham Richard / Askham Bryan / Copmanthorpe	City of York Council	Passes only	York Pullman, <a href="http://www.yorkpullmanbus.co.uk">www.yorkpullmanbus.co.uk</a> or 01904 622992
T15	Woodthorpe / Bishopthorpe / Copmanthorpe	City of York Council	Passes only	York Pullman, <a href="http://www.yorkpullmanbus.co.uk">www.yorkpullmanbus.co.uk</a> or 01904 622992
T16	Acaster Malbis / Copmanthorpe	City of York Council	Passes only	York Pullman, <a href="http://www.yorkpullmanbus.co.uk">www.yorkpullmanbus.co.uk</a> or 01904 622992
001S	Angram / Healaugh / Wighill / Catterton / Bilbrough	North Yorkshire County Council	Passes only	York Pullman, <a href="http://www.yorkpullmanbus.co.uk">www.yorkpullmanbus.co.uk</a> or 01904 622992
002S	Oxton / Bolton Percy / Acaster Selby	North Yorkshire County Council	Passes only	York Pullman, <a href="http://www.yorkpullmanbus.co.uk">www.yorkpullmanbus.co.uk</a> or 01904 622992
003S	Monk Fryston / South Milford / Sherburn / Barkston Ash / Saxton / Towton / Stutton	Commercial Service	Passes and fares	Connexions, <a href="http://www.connexionsbuses.com">www.connexionsbuses.com</a> or 01423 339600
004S	RAF Church Fenton / Ulleskelf	North Yorkshire County Council	Passes only	York Pullman, <a href="http://www.yorkpullmanbus.co.uk">www.yorkpullmanbus.co.uk</a> or 01904 622992
005S	Colton / Appleton Roebuck	North Yorkshire County Council	Passes only	York Pullman, <a href="http://www.yorkpullmanbus.co.uk">www.yorkpullmanbus.co.uk</a> or 01904 622992
006S	Bickerton / Tockwith / Long Marston / Bilton	North Yorkshire County Council	Passes only	York Pullman, <a href="http://www.yorkpullmanbus.co.uk">www.yorkpullmanbus.co.uk</a> or 01904 622992
055S	Newton Kyme	North Yorkshire County Council	Passes only	Oz Travel - 01977685555
061	Bramham / Clifford / Boston Spa / Thorp Arch	Commercial Service	Fares only	Connexions, <a href="http://www.connexionsbuses.com">www.connexionsbuses.com</a> or 01423 339600
T1	Tadcaster	Commercial Service	Fares only	York Pullman, <a href="http://www.yorkpullmanbus.co.uk">www.yorkpullmanbus.co.uk</a> or 01904 622992
T2	Tadcaster & Church Fenton	Commercial Service	Passes & Fares	York Pullman, <a href="http://www.yorkpullmanbus.co.uk">www.yorkpullmanbus.co.uk</a> or 01904 622992
TG1	Wetherby / Collingham / East Keswick / Bardsey / Scarcroft / Thorner / Bramham	Commercial Service	Passes only	A&A Travel, <a href="http://www.a-atravel.co.uk">www.a-atravel.co.uk</a> or 01423 325300
TG2	Crossgates / Scholes / Barwick / Aberford	Commercial Service	Passes only	A&A Travel, <a href="http://www.a-atravel.co.uk">www.a-atravel.co.uk</a> or 01423 325300
TG3	Aberford	Commercial Service	Passes only	A&A Travel, <a href="http://www.a-atravel.co.uk">www.a-atravel.co.uk</a> or 01423 325300

The following telephone numbers may be useful:  
 North Yorkshire School Transport Services – 01609 780780  
 City of York School Transport Services – 01904 551554

### If you come to school by car...

- Please use the Main Entrance by Rose Cottage and drive round towards the Main Car Park before dropping students off in the mornings. Students must **NOT** be dropped at the Bus Park entrance for obvious safety reasons. It can also prevent buses entering and leaving the Bus Park and hold up all the other traffic as far back as the main road causing major congestion and possible accidents.
- Please **DO NOT** drop students outside school between the Bus Park and Main Entrance. There are parking restrictions here to help ease congestion at the beginning and end of the school day, allowing traffic to flow more easily. Please drive round through the Main Entrance to drop students inside the school grounds. The pedestrian entrance is for students walking to school.
- In the afternoons, please collect students in the Main Car Park from 3.15pm onwards and **DO NOT PARK OUTSIDE THE SCHOOL** on the main road. **DO NOT** arrange to pick up near the Bus Park or the nearby road junction. **This is highly dangerous** and causes congestion for all other traffic.
- In order to alleviate the congestion which inevitably occurs with the volume of traffic at the beginning and end of the school day, there is an alternative route around the school grounds. By turning left out of the school exit at the far end of the Car Park and then left again, the route will bring you around the school grounds, back to the A659 a little further south, avoiding the congestion in front of school.
- Try to arrange to 'CAR SHARE' if possible and help to reduce the number of cars travelling to/from school. We have hundreds of cars dropping off and picking up students at school each day and aim to reduce this number each new academic year and encourage more Tadcaster students to use the local York Pullman bus service.

### If you decide to walk to school...

- Please download, complete and return the **WALK TO SCHOOL** form on the School Transport page of the website to the Main Office each school year. Students' names will be entered on the Walk to School Register.
- The walking route to School has improved but it is still a very busy route with lots of heavy traffic using it. Students should **take great care** especially at the beginning and end of the school day when the buses are using the route and should not walk more than 2 abreast.
- Students should use the pedestrian entrance/exit through the tennis courts. Pedestrians are **NOT** allowed to enter or leave via the Bus Park.

### If you are going to cycle to school...

- Please download, complete and return the **CYCLE TO SCHOOL** form on the School Transport page of the website to the Main Office each school year. It is recommended that students have participated in a 'Bikeability' programme at Primary School before cycling to school. Students' names and details of their cycle will be entered annually on the School Cycle Register.
- Cycles must be suitable for road use, with brakes and lights in good order. Students are advised to wear a safety helmet and also a high visibility waistcoat or high visibility rucksack cover and to think carefully about how to carry bags and other equipment both to and from school.
- Students should bring a chain/padlock to secure their cycle to the rings provided at the rear of Toulston Lodge. This is their responsibility. The School does not accept responsibility for damage to – or loss of cycles on the school site.
- The joint pedestrian/cycleway has improved safety - **but do take care!**