



# **PROVIDER ACCESS POLICY**

## **POLICY STATEMENT**

Approved by Governors: January 2020



**September 2019**

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

All students in years 8-13 are entitled to:

- find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact;  
**The CEIAG, Business and Community Links Manager,**  
Telephone: **01937 833466**; Email: **careers@tgsch.uk**

### Opportunities for access

This is an example timetable of events, integrated into the school's careers programme, that offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8	Assembly for University Technical Colleges	Life Skills – assembly and tutor group opportunities	Life Skills – assembly and tutor group opportunities
Year 9	Assembly for University Technical Colleges	KS4 options Assembly, Life Skills lesson preparation and Parents Evening	
Year 10	Life skills – assembly and tutor group opportunities	Shape Your Future Careers Fayre	Life skills – assembly and tutor group opportunities
Year 11	Life Skills – assembly on opportunities post-16	Shape Your Future Careers Fayre	

	Event for University Technical Colleges		
Year 12	Fresher Event - employers, apprenticeships  Higher Education/ Apprenticeship Fair Visit  Work Experience Launch  Aspirational Assemblies	Information & Guidance week  Oxbridge Presentation  UCAS Assembly  Shape Your Future Careers Fayre	Oxbridge Visit  Higher Education Exhibition visit  Work Experience week  UCAS Assembly
Year 13	Oxbridge Personal Statement workshop  UCAS and Apprenticeship Vertical Tutoring	Shape Your Future Careers Event  Apprenticeship/Job application Vertical Tutoring	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature in the ILC, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.