



Careers Education, Information, Advice & Guidance

Provider Access Policy

SLT Oversight: CBR
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Tadcaster Grammar School; Provider Access Policy

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1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

High quality careers education and guidance in school or college is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

Tadcaster Grammar School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. *Tadcaster Grammar School* is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Tadcaster Grammar School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

3. Student entitlement

All students in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses. ● To make decisions about their future based on impartial information.

4. Management of provider access requests procedure

A provider wishing to request access should contact;

Helen Lawson, CEIAG, Business and Community Links Manager

Telephone: **01937 833466**; Email: h.lawson@tgs.starmat.uk

5. Opportunities for access

Tadcaster Grammar School will facilitate at least six encounters with providers of approved technical education qualifications or apprenticeships. For guidance the following table is an example of our planned timetable of events, integrated into the [school careers programme](#), that offers providers an opportunity to come into school to speak to students and/or their parents/carers. We also facilitate virtual opportunities subject to safeguarding procedures and policies. Technology checks in advance of online engagement will be required to ensure compatibility of systems.

Access requests will be considered for providers to attend during school assemblies, timetabled Careers or Life lessons, and Careers or Raising Aspirations events that Tadcaster Grammar School is arranging, subject to the timing of the request, students teaching timetable and staff availability. Students may also travel to visit another provider as part of the trip to be organised in partnership with Sherburn High School.

	Autumn Term	Spring Term	Summer Term
Year 7 and 8	Assemblies Tutor time opportunities	Assemblies Tutor time opportunities National Apprenticeship Week Activities National Careers Week Activities	Assemblies Tutor time opportunities Careers Enrichment Day
Year 9	Assemblies Tutor time opportunities	Assemblies Tutor time opportunities National Apprenticeship Week Activities National Careers Week Activities KS4 Options assembly, activities and Parents Evening	Assemblies Tutor time opportunities Careers Enrichment Day

Year 10	Assemblies Tutor time opportunities Lunchtime Drop In Opportunities Employer and FE Providers	Assemblies Tutor time opportunities Lunchtime Drop In Opportunities Employer and FE Providers National Apprenticeship Week Activities National Careers Week	Assemblies Tutor time opportunities Lunchtime Drop In Opportunities Employer and FE Providers Careers Enrichment Day Post 16 Discovery Day
Year 11	Assemblies Tutor time opportunities Lunchtime Drop In Opportunities Employer and FE Providers Small group sessions:future education, training and employment options	Assemblies Tutor time opportunities Lunchtime Drop In Opportunities Employer and FE Providers National Apprenticeship Week Activities National Careers Week KS5 Options Event Small group sessions: future education, training and employment options	Small group sessions: future education, training and employment options
Year 12	Assemblies Tutor time opportunities Lunchtime Drop In Opportunities Employer and FE Providers Small group sessions:future education, training and employment options	Assemblies Tutor time opportunities Lunchtime Drop In Opportunities Employer and FE Providers National Apprenticeship Week Activities National Careers Week KS5 Options Event Small group sessions: future education, training and employment options	Assemblies Tutor time opportunities Lunchtime Drop In Opportunities Employer and FE Providers National Apprenticeship Week Activities National Careers Week Small group sessions: future education, training and employment options Work Experience Week
Year 13	Assemblies Tutor time opportunities Lunchtime Drop In Opportunities Employer and FE Providers Small group sessions:future education, training and employment options Mock interviews	Assemblies Tutor time opportunities Lunchtime Drop In Opportunities Employer and FE Providers National Apprenticeship Week Activities National Careers Week KS5 Options Event Small group sessions: future education, training and employment options Employer assemblies	Tutor time opportunities Lunchtime Drop In Opportunities Employer and FE Providers National Apprenticeship Week Activities National Careers Week

These events will run in line with any measures related to public health incidents.

Please speak to our **CEIAG, Business and Community Links Manager** to identify the most suitable opportunity.

6. Premises and facilities

The school will allocate the most suitable venue; Main Hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also provide AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature for students as well as in the Careers Section of the ILC.

Accommodation of visits is subject to guidance related to public health incidents. Facilitating of requests is subject to any existing booking or planned school activity.

7. Safeguarding

Please refer to our [safeguarding/child protection policy](#) which outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

8. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by the school's Senior Leadership Team.

This policy will be reviewed at the next review cycle.

At every review, the policy will be approved by the Governing Board.

9. Complaints Procedure

Any complaints about our Provider Access Policy should be raised to Catherine Bolger, Assistant Headteacher via email: c.bolger@tgs.starmat.uk

Catherine Bolger will raise the complaint to Andrew Parkinson Headteacher of Tadcaster Grammar School.

Appendix

Providers who have been invited into Tadcaster Grammar School to date include: Local FE colleges within an 20 mile radius of LS24 9NB

Amazing Apprenticeships

Destinations of previous pupils from Tadcaster Grammar School include:

Askham Bryan College

Harrogate College

Leeds City College

Leeds College of Building

York College

Sixth Form at Tadcaster Grammar School