



**Application for 16-19 Discretionary Bursary Funding
Academic Year 2026/27**

Financial Assessment Form

Section 1:

1.1 Student Details

| |
|---|
| Surname |
| First name(s) |
| Year Group on 1st September 2026 |
| Date of birth (dd / mm / yyyy) |
| Age on 1st September 2026 |
| <i>NOTE: Student must be under 19 in the academic year in which they start their study</i> |

1.2 Student Address

| |
|-------------------------|
| Home address |
| |
| |
| Post code |
| Home telephone number |
| Mobile telephone number |

1.3 Name of School

| |
|--|
| |
|--|

1.4 Sixth Form course details (Name of A level subjects to be studied)

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| |
| |
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| |
| |

1.5 Payment

Where possible Tadcaster Grammar School will purchase equipment, i.e. books, equipment on behalf of the student, other payments will be made direct to School Departments on your behalf. Any refunds are made by BACS direct to bank accounts. No cash payments are made.

Please indicate if Bursary funding is awarded, which areas of educational related costs would be a priority. Example: Travel costs to Sixth Form, equipment, stationary, school books, art pack, chromebook, etc.

| Priority 1 | Priority 2 | Priority 3 | Priority 4 |
|------------|------------|------------|------------|
| | | | |

Section 2: Parent / Carer to complete:

2.1 Financial Information

| | |
|--|---|
| Has the child who the application is being made for been in receipt of Free School Meals during Year 11? | <i>(Please delete as appropriate) Yes / No</i> |
| Is the child the application is being made for a Looked After Child or a Care Leaver? (If yes, please give the date of when they entered your care or for care leavers, the date when they left care) | <i>(Please delete as appropriate) Yes / No</i> Date: |
| Is your Household income less than £32,000? | <i>(Please delete as appropriate) Yes / No</i> |

If student(s) are in receipt of Free School Meals for the relevant Academic Year, you do not need to provide further financial information in the Financial Assessment section. (Confirmation will be made with the relevant Authority). However, where you may be eligible to receive an award of £1,200/year as a member of a named vulnerable, you will need to provide Entitlement evidence to support that claim related to certain benefit categories below.

2.1 Household Members (Living at the same address as Student)

| | Person 1 | Person 2 |
|-------------------------|----------|----------|
| Surname | | |
| First name(s) | | |
| Address (inc post code) | | |
| Relationship to learner | | |
| Telephone | | |

2.3 Financial Assessment - Household Income (maximum £32,000)

| | |
|----------|--|
| Person 1 | Are you employed? (Yes / No) If yes, please submit P60 for details |
| Person 2 | Are you employed? (Yes / No) If yes, please submit P60 for details |

If you are not employed please tick the relevant boxes to indicate the benefit(s) you receive and **provide the necessary evidence.**

| Benefit received | Income Support | Jobseekers Allowance | Employment Support | Carer's Allowance | Incapacity Benefit | Other benefit (please specify) |
|------------------|----------------|----------------------|--------------------|-------------------|--------------------|--------------------------------|
| Person 1 | | | | | | |

| | | | | | | |
|----------|--|--|--|--|--|--|
| Person 2 | | | | | | |
|----------|--|--|--|--|--|--|

2.4 Financial Assessment - Other Income

Please tick the relevant boxes to indicate all other income received into the household and **provide the necessary evidence**.

| Other Income | Working Tax Credit | Child Tax Credit | Child Credit Benefit | Any other income / benefit / Grants or Bursaries etc - please specify eg disability living allowance |
|--------------|--------------------|------------------|----------------------|--|
| Person 1 | | | | |
| Person 2 | | | | |
| Applicant | | | | |

Section 3:

3.1 Evidence

Whatever you have declared in 2.3 and 2.4 above must be backed up by evidence (photocopies accepted) in order for an assessment to be made.

The tables below show the evidence you will need to provide with your application form. Once you have declared and identified your benefits on the application, find the 'Types of Income' that applies to you in the first column and the 'Evidence Required' column will tell you what you need to provide.

| Type of Income | Evidence Required |
|------------------------------|---|
| Annual Salary | P60 for relevant tax year |
| Income Support | Entitlement / Award letter - dated within the last 3 months from September of new Academic Year |
| Job Seekers Allowance | Entitlement / Award letter - dated within the last 3 months from September of new Academic Year |
| Disability Living Allowance | Entitlement / Award letter - dated within the last 3 months from September of new Academic Year |
| Employment Support Allowance | Entitlement / Award letter - dated within the last 3 months from September of new Academic Year |
| Incapacity Benefit | Entitlement / Award letter - dated within the last 3 months from September of new Academic Year |
| Carer's Allowance | Entitlement / Award letter - dated within the last 3 months from September of new Academic Year |

| | |
|---------------------|--|
| Housing Benefit | Entitlement / Award letter - dated within the last 3 months from September of new Academic Year |
| Any other benefit | Entitlement / Award letter - dated within the last 3 months from September of new Academic Year |
| Working Tax Credit | Working Tax Credit Award Notice relevant year. Must be for the full year and not partial awards (FULL AWARD NOTICE) |
| Child Tax Credit | Working Tax Credit Award Notice relevant year. Must be for the full year and not partial awards (FULL AWARD NOTICE) |
| Child Benefit | Award letter (Award Notice relevant year) |
| Grants or bursaries | Relevant paperwork detailing entitlement and amount paid |
| Any other income | Relevant paperwork |

Section 4:

4.1 Declaration

PLEASE CAREFULLY READ THE DECLARATION BELOW BEFORE SIGNING:

i) I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect.

I undertake to supply any additional information that may be required to verify the particulars given.

I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to inform the school of any alteration to any of the particulars in writing.

I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.

ii) I am aware that the funding covers only this school year and that I must reapply next year; there is no guarantee that I will receive funding for future years even if I am eligible for the current year.

| | |
|-------------------|-------|
| Signed (Student): | Date: |
| Print name: | |

| | |
|--|-------|
| Signed (Parent/Guardian, Person 1 or 2): | Date: |
| Print name: | |